The Susan Heck Summer Internship Program

Founded in 1974, the Clayman Institute for Gender Research at Stanford University is one of the nation's most distinguished research organizations devoted to the study of gender. The Clayman Institute creates knowledge and seeks to implement change that promotes gender equality at Stanford, nationally, and internationally. More information about the Clayman Institute is available at http://gender.stanford.edu/.

Dr. Susan Heck, one of the founders of the Center for Research on Women (now the Clayman Institute) and Clayman Advisory Council member, had a keen interest in two particular issues. One was the importance of including undergraduates in the Institute’s work and providing them with mentorship. The other was assisting underserved populations such as low-income and minority women. The internship combines the two issues Susan was most passionate about by enhancing our training and mentorship of undergraduates while they work on a project of their choosing focused on an underserved population.

The Susan Heck Summer Student Intern position is open to Stanford undergraduates. Interns will work with Clayman staff-members and researchers on various projects, and will have the opportunity to get valuable research and work experience in a dynamic office environment. The internship will run from approximately June 22 – August 28, 2015 (10 weeks). It will be a full-time, paid position (40 hours per week) at the rate of $15/hour.

**Personal Development**
You will gain training in leadership and acquire insight into gender scholarship. You are involved in an active work environment, from which to learn as well as contribute, therefore enhancing your workplace skills. Additionally, one of the key features will be lunchtime workshops where you will meet and learn from professionals active in the field of gender studies and explore topics such as negotiation and acting with power.
Research Experience
As an intern you will establish an area of research interest centered on an underserved population. The research will coalesce into a project and eventually culminate in an event that you will oversee in the academic year. Here are some research topics that the Institute works on: Women’s Leadership, Girls’ Education, Women Prisoners, Domestic Workers, Interaction of Civil Rights and Feminism, Women in the Arts, Women in Science and Engineering, and Social Media and the Feminist Movement. You can choose one of these areas, or come up with your own topic. The topic should focus on underserved populations.

Responsibilities
You must be an organized and detail-oriented person to assist with the daily operations at the Institute. This includes general office work, website updating, and archiving.

Please send your completed application with resume to Ann Enthoven ann.enthoven@stanford.edu.

Applications are due by 5pm on February 27, 2015.
Application:

Name:

Year in School:

Major (if declared):

Email Address:

Phone #:

Other campus activities:

Please answer the following in less than 10 sentences per question.

1. Tell us about yourself and why you are applying for the position. What about the idea of working at the Clayman Institute excites you?

2. What topic would you choose to study and why?

3. What do you see yourself contributing to the Clayman institute? What do you see yourself gaining from your involvement?

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